

## Overnight Volunteer

### Role description and person specification

If you have any accessibility issues that may prevent you from reading or understanding this document, please email [nightshelter@caringinbristol.org.uk](mailto:nightshelter@caringinbristol.org.uk) and we will be more than happy to provide you with the role description in an alternative format.

#### **Project Overview:**

*The Z House is an overnight accommodation for young people (18-25) at risk of or experiencing homelessness. The project aims to provide stable overnight accommodation for young people as they work towards a move-on goal. The project will work with the young people staying there to help them build skills necessary for maintaining independence beyond the project.*

### Specifics of the role

**Hours:** 20.00 – 08.00

**Responsible to:** Z House Project Coordinators

**Location:** 3 Pritchard St, St Paul's, Bristol BS2 8RH

**Conditions:** Happy interacting with guests

**Please note:** This is a voluntary role

### Role description:

This role is key in maintaining a safe and welcoming environment overnight at the Z House. Overnight duties involve interacting with the young people in the communal space if they want to, doing any necessary house duties, and responding to any emergencies should they occur (guidance will be given and you will never be left alone to deal with incidents!). It also includes providing a hand-over to the staff at the end of the shift. You will form part of a pair of volunteers, and there will always be a Caring it Bristol staff member on-call. A typical shift runs:

- Arrive at the house at 20.00
- Letting in any guests who arrive late (before the 22.00 curfew)
- Checking in with the guests
- Conducting any house duties
- **The shift is a sleep-in shift** – You are allowed to sleep in the volunteer area during this shift, though remaining available to respond to incidents and emergencies should they occur
- Record any incidents or safeguarding concerns and include this in your handover
- Create a comprehensive handover for next the set of volunteers on shift and for the Z House project coordinators.

## Person Specification:

- Be a good communicator.
- Be friendly and have an open demeanour
- Be Reliable and good at timekeeping
- **Be expected to undertake one volunteer shift every month**
- Have a willingness to learn about safeguarding, record keeping etc.
- Have a willingness to uphold CiB values and work towards its overall mission
- Be committed to ongoing/in house training which will be organised by CiB

## What is required prior to you first shift:

- Complete an [application form](#)
- Attend an interview
- You will be DBS checked (organised by CiB)
- Complete all mandatory Z House training (organised by CiB)
- Complete a Z House induction

# About Caring in Bristol

## Who we are

Caring in Bristol's vision is creating a city empowered to solve homelessness. We work in imaginative and creative ways with people experiencing or a risk of homelessness, with the public and with community partners to bring about lasting change in Bristol and beyond.

We are small yet highly ambitious and have significantly expanded our reach over the last three years to fund the work we are passionate about in our city. COVID-19 has transformed the strategies needed to support people at risk of or experiencing homelessness in Bristol, pushing many into precarious housing situations and creating large numbers of newly housed people that could fall back into homelessness.

## Our values

### ***Collaboration***

We learn, share and work with everyone in our community to create services that best meet need. Our beneficiaries inform the design, delivery, and evaluation of our work. We collect and apply evidence to build partnerships and embed our impact.

### ***People first***

We value human relations, and the strengths people have and are committed to positive change and development in everyone. We will take positive risks with people. We hold that the wellbeing of our staff and volunteers is integral to the positive impact we can make with our beneficiaries. We are inclusive and celebrate diversity.

### ***Focus on the end goal***

We work with our beneficiaries and volunteers to achieve their ambitions. We are here to make ourselves no longer needed and want Bristol to be the first major city to end homelessness.